

WCPCA Board Update
March 12, 2013
March 22, 2013 – updated again

Below I've listed some items that you should be aware of before the next board meeting so that you can be thinking about them and the meeting can be conducted more efficiently.

Other items will be on the agenda; this should serve as a background for items that you might want to explore on the Internet on your own.

I. Nobel Peace Prize Park Paving Brick

I propose that WCPCA purchase a paver for \$100 at the Nobel Peace Prize Park that will be located at Alton Baker Park. This will be on the agenda on April 15. The links below should answer questions about the site and its purpose.

<http://www.nobelpeace laureates.org>

<http://www.kval.com/politics/Work-begins-on-Nobel-Peace-Park-169680846.html>

Opportunities are still available to donate. Deadline: there will be one more drive for pavers between now and September; ribbon cutting in September, 2013.

\$100 for a 4 x 8 brick with up to 75 characters

\$200 for 8 x 8 brick 150 characters

For the smaller brick, \$100, enough space to say West Cascade / Peace Corps / Association on 3 lines.

II. Communications and IT for WCPCA

The board approved \$500 for assessment of WCPCA's IT requirements, web site and membership database. We have been billed \$250 so far with this result:

Queries (now in Access) have been updated so that reports for due and paid membership can be generated based on a 3-month period around an expiration date. These reports can be run by the membership chair, and does not rely on the Communications manager to generate reports or to enter updates.

Our database is hosted at NetCorps since the programs are in Access which is compatible with a PC and Windows 7,8 XP (Microsoft Access Office 2007 or newer). (I have a Mac.)

NetCorps will host the site temporarily and Joe and I will discuss monthly fees that might be associated with longer-term hosting. \$10 - \$15 per month fee was suggested. This is in comparison with other vendors who would charge \$30 or more.

The Web site was reviewed though no changes were made and no recommendations were made for changes pending input from the board or a committee that oversees the Web pages. As an example of a page that should

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II. Communications and IT - continued

be updated or modified, the News page lists all the newsletters for easy access. On the same page, there are (outdated) links to news articles about currently serving PCVs and RPCVs in the area. This page should either be edited to hide or delete that part of the page, or someone needs to accept the responsibility for updating it on a regular basis.

NetCorps can either do the programming for the Web site, or train someone else to do it. For some updates, such as updating the list of PCPP that are funded, Deb Jones says that she can do that. For other changes, more technical expertise may be required. Dorothy and I spent some time about a year ago thinking about changes to the web, so some preliminary review has been done. Before we contact NetCorps to help with this, WPCPA should have a clear idea of what is needed, Page by Page.

III. Reports and fees filed:

A. Oregon Department of Justice: Registering a Charity form has been completed and Dale has paid:

\$50 to the Oregon Secretary of State, and
\$10 to the Oregon Department of Justice

B. NPCA Affiliation Fee

\$100 paid and report submitted by the end of March.

C. \$250.00 NetCorps for IT Assessment. See "Communications for WPCPA"

IV. Chefs' Night Out

James Cloutier agreed to be the coordinator for Chefs' Night Out for FOOD for Lane County at the Hult Center. As of the writing of this memo (3/23/2013), only 5 people have signed up to help. The coordinator of the event is expecting 10 – 12 people. Others may sign up after the April newsletter plea. Before WPCPA commits itself to providing volunteers for this event next year, the board should first find a designated coordinator who is willing to recruit volunteers, or inform FOOD for Lane County that we cannot offer assistance.

V. Survey of Members

Randall Donahue, John Hannah, and Miriam Aiken have met twice to discuss a survey of members, to learn the kinds of activities current members are interested in and would participate in. Using a package such as Survey Monkey, all people on the email list would receive the survey.

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V. Survey of Members - continued

The survey is under development and the board will have an opportunity to pretest it, make comments and add or delete questions before it is sent out. The goal is to send the survey to the WCPCA email list within the next two months.

VI. Funding of Peace Corps Partnership Program

<https://donate.peacecorps.gov/index.cfm?shell=donate.contribute.donatenow>

Before the April 15th meeting, please take a few minutes to review projects by Oregon PCVs to consider for funding. None are listed here as lists of projects change rapidly as they are funded or as they are added.

There will be an item on the agenda about funding a PCPP.

VII. Participation in Eugene Celebration

The board needs to decide whether to participate in the Eugene Celebration in the parade or with a booth on the concourse downtown. First task should be to find two coordinators for the celebration: one for the parade and one for the booth. A deadline (Memorial Day in May?) should be set to name the coordinators and, if no one is found, we should seriously re-consider whether to participate.